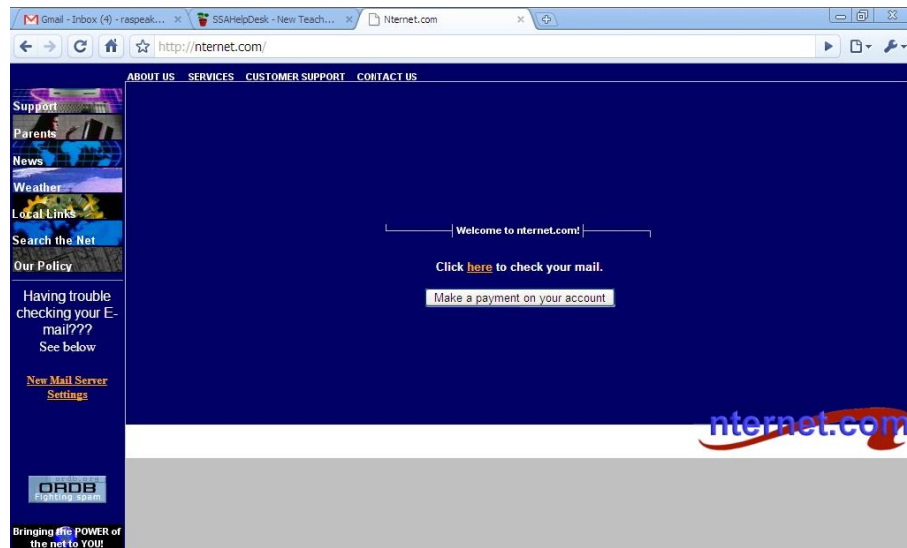


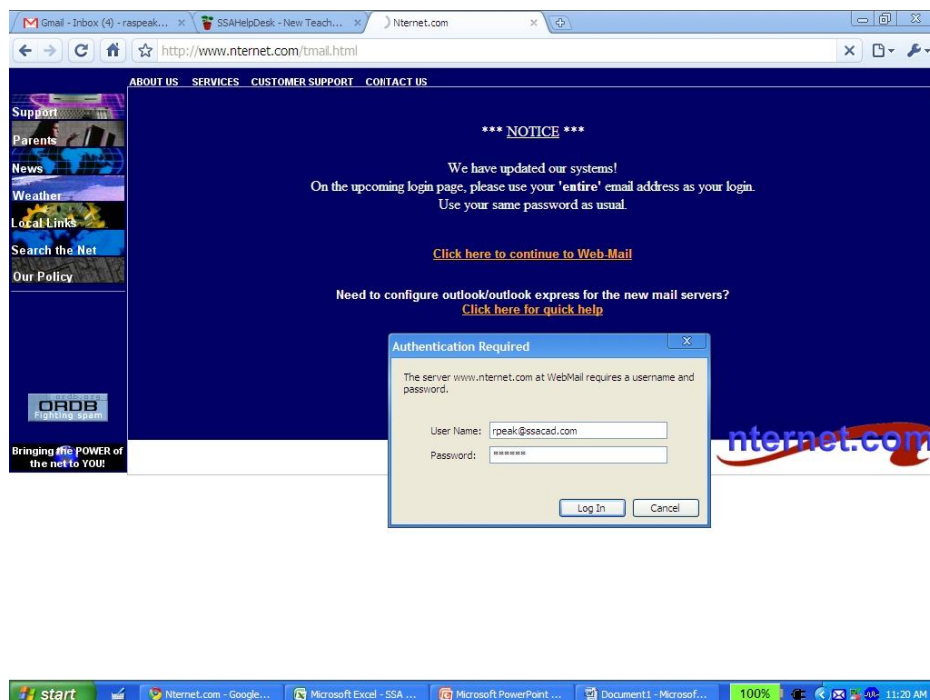
# SSA Email Instructions

Go to [www.nternet.com](http://www.nternet.com). Click “here” to enter site.

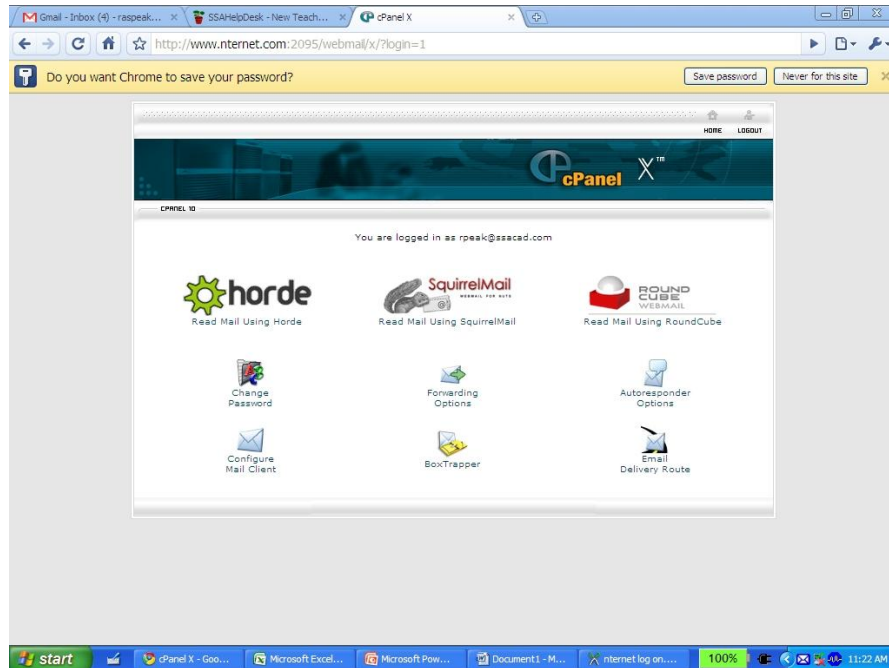


“Click here to continue to Web-mail”

Enter your entire email address ([name@ssacad.com](mailto:name@ssacad.com)) and password. Click “Log In”



Select which program in which you would like to open your email. Select language, if prompted.



As a rule, SSA emails are the first initial and last name of each teacher, administrator, etc. There are a handful of exceptions.

It is best to use your SSA email for all school related correspondence. The Help Desk recommends not giving out your personal email address.

If you would like to forward the SSA email to another account, please see the Help Desk for assistance.

We receive quite a bit of spam through our email system. As with all email, avoid opening messages with a questionable subject heading or from people you do not know.

If you have any questions, please contact the SSA Help Desk.